



Town of Emmitsburg

Mayor Donald N. Briggs

Board of Commissioners,
Timothy O'Donnell, *President*
Clifford Sweeney, *Vice President*
T.J. Burns, *Treasurer*
Joseph Ritz III
Frank Davis

Town Manager
Cathy Willets

Town Clerk
Madeline Shaw

**VIRTUAL TOWN MEETING
SPECIAL TOWN MEETING
AGENDA PACKET
WEDNESDAY, NOVEMBER 18, 2020 – 7:30 P.M.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. FUTURE MEETINGS

Planning Commission Meeting: Monday, November 30, 2020 at 7:30 p.m. (via Zoom)

Town Tree Lighting Ceremony: Monday, December 7, 2020 at 6:00 p.m. (Community Center)

Town Council Meeting: Tuesday, December 8, 2020 at 7:30 p.m. (via Zoom & channel 99)

4. MEETING ITEMS

A. PUBLIC COMMENTS

B. AGENDA ITEMS (DETAILS ATTACHED)

- (1). Closed executive session to obtain legal advice regarding the Town's continuing obligations with respect to the construction of, operation of and additions to, the East Emmitsburg Industrial Park waste water facilities.
- (2). Closed executive session to obtain legal advice regarding certain sanitary sewer overflows during rain events and communications with the Maryland Department of the Environment regarding same.

C. SET NEXT TOWN MEETING AGENDA: DECEMBER 8, 2020

5. ADJOURN

ZOOM MEETING ACCESS INFORMATION:

Topic: Special Town Meeting: November 18, 2020
Time: Nov 18, 2020 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82928972860>

Meeting ID: 829 2897 2860

Passcode: 911326

One tap mobile

+16465588656,,82928972860#,,,,,0#,,911326# US (New York)

+13017158592,,82928972860#,,,,,0#,,911326# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 829 2897 2860

Passcode: 911326

Find your local number: <https://us02web.zoom.us/j/82928972860>

The town meeting will begin at 7:30 p.m. If you would like to speak during public comment or an agenda item, you must sign-up to speak BEFORE 7:30 p.m. Sign-up to speak by emailing your name, address and topic you'd like to speak on to mshaw@emmitsburgmd.gov. This meeting will only be open until the conclusion of public comment. Afterwards, the meeting will be closed to the public.

A. PUBLIC COMMENTS

B. AGENDA ITEMS:

AGENDA ITEM #1. **Closed executive session to obtain legal advice regarding the Town's continuing obligations with respect to the construction of, operation of and additions to, the East Emmitsburg Industrial Park waste water facilities:** Presentation by town staff and Town Attorney, Leslie Powell, at meeting.

- AGENDA ITEM #2. Closed executive session to obtain legal advice regarding certain sanitary sewer overflows during rain events and communications with the Maryland Department of the Environment regarding same:**
Presentation by town staff and Town Attorney, Leslie Powell, at meeting.

C. SET AGENDA FOR NEXT VIRTUAL MEETING: DECEMBER 8, 2020 AT 7:30 PM

1. Forward proposed Ordinance 2021-01 (Subdivision Amendment – Parks/Rec/Open Space Requirements) to the Planning Commission for review and comment and set public hearing for January 4, 2021 for consideration.
2. Community Development Block Grant (CDBG) public hearing for the purpose of seeking public input on: local community development, economic development, housing needs, proposed CDBG project activity – replace 117 curb ramps at various locations throughout the Town of Emmitsburg for ADA compliance, and other community needs as-needed.
3. Approval of Resolution 20-03R, Community Development Block Grant submittal authorization, for consideration.
4. New water sewer truck bid approval for consideration.
5. Ordinance related to the salary chart for consideration.

Administrative Business:

A.) Free holiday metered parking for consideration.

Consent Agenda:

- Appointment of [to be announced at town meeting] as an Alternate to the Board of Appeals for consideration.
- Re-appointment of Jennifer Joy, Tricia and Will Sheppard, Conrad Weaver and Mark Walker to the Citizen’s Advisory Committee.